16.11.26

Dear Parents and Carers,

Subject: Important Coursework Deadlines and Expectations for Year 11 Students

As we move through Year 11, we would like to draw your attention to the importance of coursework and non-exam assessment (NEA) components across a number of GCSE subjects.

These assessments contribute significantly towards students' final grades and, in many cases, cannot be replaced by performance in the final examination. It is therefore essential that students meet all coursework deadlines and make consistent progress throughout the year.

You will note that some of the deadlines listed below have already passed or are currently due. This is intentional, as we want to ensure all parents and carers are aware of where students should be in their coursework journey at this stage of the academic year. Where deadlines have been missed, students are expected to complete and submit outstanding work as a matter of urgency.

Key Coursework and NEA Deadlines

Subject	Assessment	Deadline
Child Care	Year 11 Component 2	October Half Term (past)
Child Care	Any resubmissions/retakes	Friday 12th February 2027
Food Preparation & Nutrition	NEA 1 Deadline	13 November 2026
Food Preparation & Nutrition	Practical Examination Window	8-12 February 2027
Food Preparation & Nutrition	NEA 2 Deadline	19 March 2027
Drama	Portfolio Coursework Draft 1	Friday 13 November 2026
Drama	Final Portfolio Submission	Friday 15 January 2027
Art	Portfolio Review Check	Thursday 19 November 2026
Art	Final Portfolio Deadline	Wednesday 9 December 2026
Design Technology	NEA Final Deadline	Week Beginning 26 March 2027
Music	Composition 2	Friday 23 October 2026 (past)
Music	Composition 1	Friday 8 January 2027
Music	Performance Recordings 1 & 2	Week Beginning 15 March 2027
GCSE PE	PEP Submission	Friday 26th February 2027
Sports Science	Principles of training	Monday 11th Jan 2027
Travel and Tourism	Coursework retakes	May 2027

Expectations and Support

We are committed to supporting every student in achieving their potential. However, coursework deadlines are not optional and missing them can have a significant impact on attainment.

Where students have not submitted work by the stated deadlines, or where their progress towards completion is causing concern, they will be required to attend compulsory after-school coursework sessions. These sessions will provide dedicated time and staff support to help students complete outstanding work and ensure they remain on track for successful completion of their courses.

Parents and carers will be informed if their child is required to attend these sessions. We ask for your support in reinforcing the importance of attendance and encouraging students to take responsibility for meeting deadlines.

For some students, attendance at these sessions may already be necessary due to coursework that is currently outstanding. We will be contacting those students directly and monitoring completion closely.

Thank you for your continued support during this important examination year. By working together, we can ensure that all students are given the best possible opportunity to achieve their full potential.

Yours faithfully,

Alex Holmyard

Assistant Headteacher – Quality of Education