



June 18, 2026

Dear Parents and Carers,

I am writing to remind you about the upcoming **mock examination period** and to highlight its importance in supporting your child's academic progress. These examinations will run from **22nd June through to 3rd July**. Students have received both a generic timetable and an individualised timetable which includes their allocated seats.

Mock examinations play a vital role in preparing students for their final assessments. They provide an opportunity to experience formal exam conditions, practise time management, and identify strengths as well as areas requiring further development. The results from these exams are used by staff to guide teaching, assess progress, and provide targeted support to help each student achieve their full potential.

To ensure that the mock examinations run smoothly and reflect the expectations of formal exams, it is essential that all students adhere to school rules and procedures. Embedding these routines now ensures that, as we move towards the real exams, students can focus entirely on their performance without worrying about procedures. We ask for your support in reinforcing the following expectations:

- **Full and correct school uniform must be worn at all times.**
Any student who arrives in incorrect uniform will not be permitted to sit the examination. On days when students have PE, they may bring their kit to change into afterwards. However, students must change fully and not wear a combination of uniform and PE kit. Lessons will be adapted to accommodate those who find it difficult to bring in both sets of clothing.
- **Appropriate behaviour during examinations is essential.**
Any student who disrupts the examination environment through misconduct will be removed from the exam room.
- **Punctuality is essential.**
Morning exams begin at **9:00am**, and students must be in their form lines by **8:50am**. Afternoon exams begin at **1:00pm**, and students must be lined up by **12:50pm**. On days with afternoon exams, students will have an early lunch during their Period 4 lesson.
Students who arrive late may not be permitted to enter the exam hall. However, we recognise that some unavoidable circumstances (such as delays to public transport) may occur and will be considered appropriately.

In all of the situations outlined above, students may be required to sit any missed examination after school. This ensures fairness for all students and maintains the integrity of the examination process.

We greatly appreciate your support in helping your child understand the importance of these expectations. Your cooperation is invaluable in ensuring that all students can perform to the best of their ability in a calm and respectful environment.

If you have any questions or require further information, please do not hesitate to contact me. The Mock Exam Revision Guide and Timetable can be found on our website.

<https://www.kingstonehighschool.co.uk/teaching-and-learning/assessments-and-examinations>

Thank you for your continued support.

Yours faithfully,
Alex Holmyard

Assistant Headteacher – Quality of Education