Kingstone High School
Parent Information
2026-2027

Kingstone High School, Kingstone, Hereford, Herefordshire HR2 9HJ
T: 01981 250224 E: khsadmin@kingstoneacademy.co.uk
www.kingstonehighschool.co.uk
Head of School: Mr Matthew Morris

School Terms and Holiday Dates 2026-27	
AUTUMN TERM	
INSET DAY school closed	**Tuesday 1 September 2026**
INSET DAY school closed	**Wednesday 2 September 2026**
Term starts	Thursday 3 September 2026 **Years 7 & 11 only**
Term starts	Friday 4 September 2026 **All year groups**
Half term	Monday 26 October – Friday 6 November 2026
Term ends	Friday 18 December 2026
SPRING TERM	
INSET DAY school closed	**Monday 4 January 2027**
Term starts	Tuesday 5 January 2027
Half term	Monday 15 February – Friday 19 February 2027
Term ends	Thursday 25 March 2027
SUMMER TERM	
Term starts	Monday 12 April 2027
May Day school closed	Monday 3 May 2027
Half term	Monday 31 May - Friday 4 June 2027
Term ends	Wednesday 21 July 2027 @ 12.30pm
INSET DAY school closed	**Thursday 22 July 2027**
INSET DAY school closed	**Friday 23 July 2027**

Note: there is a two-week Autumn half term.

We have a two-week timetable

Times of the School Day	
08:50 - 09:00	**Morning line up (uniform and equipment checks)**
09:00 - 09:20	**AM Registration and Form or Assembly**
09:20 - 10:20	**Period 1**
10:20 - 10:40	**BREAK**
10:40 - 11:40	**Period 2**
11:40 - 12:40	**Period 3**
12:40 – 13:20	**LUNCH**
13:20 - 14:20	**PM Registration & Period 4**
14:20 - 15:20	**Period 5**

Contact between Home and School

Good communication between home and school is essential. It is vital that parents and carers keep us informed of up-to-date contact details – home, work and emergency contact(s) so that we can be sure of reaching you in any situation.

How we Contact Home

- We are mostly paperless, so school information and letters are sent home via text or email using the **Teachers2Parents** service. Texts go to the main mobile phone contact, and emails to the two primary email addresses we have recorded in our database. Copies of letters emailed home are also put on our website, under Letters & Information Home or Trips Information. Please check your emails regularly.

- In the event of bad weather there may be an enforced school closure, in such circumstances please check your text and email messages for information. Information will also be found on the Herefordshire Council Schools' closure page, which also provides information about any changes to school transport due to adverse weather conditions

How to Contact the School

- The school office is open from 8.00am – 4.00pm Monday to Friday on 01981 250224.

- You can leave a voice message out of hours, or you can email general enquiries to khsadmin@kingstoneacademy.co.uk All messages are collected each morning and passed on to the relevant person.

- Any visits to the school MUST be made through the main entrance where there is a call button system to access the site: all visitors to school will be asked to sign in and wear a visitor's badge and follow our safeguarding procedures.

How to Report Pupil Absence

- Absences, proof of appointments and leave of absence requests should be reported by emailing attendance@kingstoneacademy.co.uk Please attach or forward a copy of any appointment for our records. You are also able to leave a message on the pupil absence line. Please contact the school before 9:00am on **each day of absence**

How to Contact Members of Staff

- Each student's progress, achievements, and attendance are overseen by their Form Tutor and Head of Year. Their welfare is overseen by their Pastoral Lead. These roles play a significant part in the academic and personal development of every student. Our aim is that the student will have the same Form Tutor during their time at Kingstone, in order to build strong relationships with both students and their families.

- Your child's **Form Tutor** should be the first point of contact for all enquires or queries. They can be contacted directly by email. You may also wish to contact your child's

individual subject teachers regarding aspects of their learning. Staff email addresses are provided overleaf and on our website under Contacts. Please allow time for staff to respond and / or arrange meetings as staff cannot be available at short notice.

- If further support is needed after contacting the Form Tutor, each Key Stage has an assigned Head of Year.

  Head of Year 7 - Mrs R Williams
  Head of Year 8 - Miss L Hood
  Head of Year 9 - Mr G Thomas
  Head of Year 10 - Mr D Bromage
  Head of Year 11 - Miss A Parker

- The Pastoral team support students and families with their wellbeing and safeguarding concerns and provides emotional support. Each year group has a pastoral lead, who are also Deputy Designated Safeguarding Leads (DDSLs)

  Pastoral Lead for Year 7 - Mrs L Morris
  Pastoral Lead for Year 8 – Mrs K Hirons
  Pastoral Lead for Year 9 - Mrs M Darcy
  Pastoral Lead for Year 10 - Miss M Walsh
  Pastoral Lead for Year 11 - Mrs V Seymour

If you wish to contact the Head of School, Mr Matthew Morris, please do so via head@kingstoneacademy.co.uk or via his PA Mrs Sally Spreckley

Find out about Sports Fixtures

Sports fixtures are all on the KHS Sports Portal www.sport.kingstone-high.hereford.sch.uk and there is a link to this on our website. PE department messages are put on their Instagram page **kingstonehigh_pe** which is useful for daily updates and information.

Reporting & Parents' Evenings

The school welcomes questions from parents on their child's progress at any time. If ever you are concerned about any part of the education your child is receiving or their wellbeing do not hesitate to contact the school. Parents' Evenings are intended to provide you and your child with some guidance on areas of focus for the year. Bookings are made via **MyChildatSchool (MCAS).**

Your child's up-to-date report, attendance and behaviour is available to see at any time on our online reporting system **Go4Schools** and there are data points throughout the year https://www.kingstonehighschool.co.uk/parents/go-4-schools Each subject will give a target level for your child, based upon their prior performance. Your child's teacher will then indicate whether, based on internal assessments, they believe that the target level will be met. This allows us to identify any concerns that a child is falling behind, so that we can look at strategies for redressing the shortfall or putting additional learning support in place.

Our Staff Contacts

Senior Leadership Team		
Mr M Morris	Head of School	head@kingstoneacademy.co.uk
Mr R Tyler	Deputy Headteacher	rtyler@kingstoneacademy.co.uk
Mr D Cook	Assistant Headteacher DSL	dcook@kingstoneacademy.co.uk
Mrs R Finch	Assistant Headteacher	rfinch@kingstoneacademy.co.uk
Mrs P Bythell-Nicholl	Director of Inclusion	pbythell@kingstoneacademy.co.uk
Mr A Holmyard	Assistant Headteacher	aholmyard@kingstoneacademy.co.uk
The English & Media Faculty		
Mrs R Jackson	Head of Faculty	bjackson@kingstoneacademy.co.uk
Mrs R Finch	English Teacher	rfinch@kingstoneacademy.co.uk
Miss S Reeves	English Teacher	sreeves@kingstoneacademy.co.uk
Miss L Hood	English Teacher	lhood@kingstoneacademy.co.uk
Mrs R Burton	English Teacher	rburton@kingstoneacademy.co.uk
Mrs A Cobb	English Teacher	acobb@kingstoneacademy.co.uk
The Science & Childcare Faculty		
Ms S Wilson	Head of Faculty	swilson@kingstoneacademy.co.uk
Dr A Fielding	Science Teacher	afielding@kingstoneacademy.co.uk
Mr N Price	Science Teacher	nprice@kingstoneacademy.co.uk
Mr N Smith	Science Teacher	nsmith@kingstoneacademy.co.uk
Mrs R Williams	Science & Childcare Teacher	rwilliams@kingstoneacademy.co.uk
Mr A Prosser	Science Teacher	aprosser@kingstoneacademy.co.uk
Mrs K Robey-Wilson	Science Teacher	krobey@kingstoneacademy.co.uk
Mrs F Whittall	Science Teacher & Technician	fwhittall@kingstoneacademy.co.uk
The Maths Faculty		
Mrs S Hunt	Head of Faculty	shunt@kingstoneacademy.co.uk
Miss K Evans	Maths Teacher	kevans@kingstoneacademy.co.uk
Mr J Wheeler	Maths & Computing Teacher	jwheeler@kingstoneacademy.co.uk
Miss E Ratchford	Maths Teacher	eratchford@kingstoneacademy.co.uk

The Sport and Business Faculty		
Mr D Thomas	Head of Faculty	dthomas@kingstoneacademy.co.uk
Mr D Bromage	PE & Business Teacher	dbromage@kingstoneacademy.co.uk
Mrs L Finch	PE Teacher	lfinch@kingstoneacademy.co.uk
Mrs C Wood	PE Teacher	cwood@kingstoneacademy.co.uk
The Languages Faculty		
Mrs A Jones	Head of Faculty	ajones@kingstoneacademy.co.uk
Mrs C Clark	MFL Teacher	cclark@kingstoneacademy.co.uk
The Humanities Faculty		
Mrs O McLachlan	Head of Faculty	omclachlan@kingstoneacademy.co.uk
Mr D Cook	Humanities Teacher	dcook@kingstoneacademy.co.uk
Mr M Booy	Humanities Teacher & SPHERE	mbooy@kingstoneacademy.co.uk
Miss A Parker	Humanities Teacher	aparker@kingstoneacademy.co.uk
Mr F Cruz	Humanities Teacher	fcruz@kingstoneacademy.co.uk
The Creative Arts Faculty		
Miss S Thomas	Head of Faculty	sthomas@kingstoneacademy.co.uk
Mrs L Rees	Art Teacher	lrees@kingstoneacademy.co.uk
Mr G Thomas	Music Teacher	gthomas@kingstoneacademy.co.uk
Mr M Hince	Music & Drama Teacher	mhince@kingstoneacademy.co.uk
Mr A Major	DT Teacher	amajor@kingstoneacademy.co.uk
Mrs J Fox	Food & Nutrition Teacher	jfox@kingstoneacademy.co.uk
Mrs M Galvin	Technician	mgalvin@kingstoneacademy.co.uk
The Pastoral Team		
Mrs R Williams	Head of Year Year 7	rwilliams@kingstoneacademy.co.uk
Mrs L Morris	Pastoral Lead Year 7 (DDSL)	lmorris@kingstoneacademy.co.uk
Miss L Hood	Head of Year 8	lhood@kingstoneacademy.co.uk
Mrs K Hirons	Pastoral Lead Year 8	khirons@kingstoneacademy.co.uk
Mr G Thomas	Head of Year 9	gthomas@kingstoneacademy.co.uk
Mrs M Darcy	Pastoral Lead Year 9 (DDSL)	mdarcy@kingstoneacademy.co.uk
Mr D Bromage	Head of Year 10	dbromage@kingstoneacademy.co.uk
Miss M Walsh	Pastoral Lead Year 10 (DDSL)	mwalsh@kingstoneacademy.co.uk
Miss A Parker	Head of Year Year 11	aparker@kingstoneacademy.co.uk

Mrs V Seymour	Pastoral Lead Year 11 (DDSL)	vseymour@kingstoneacademy.co.uk
The Learning Support Team		
Mrs C Wood	ASDAN and Vocational Teacher	cwood@kingstoneacademy.co.uk
Mr D Bowlzer	Vocational Teacher	dbowlzer@kingstoneacademy.co.uk
Mrs J Watkins	Student Support Coordinator	jwatkins@kingstoneacademy.co.uk
Mrs L Jones	Reset Room Supervisor	ljones@kingstoneacademy.co.uk
Mrs D Carletti	HLTA	dcarletti@kingstoneacademy.co.uk
Mrs B Roberts	HLTA	broberts@kingstoneacademy.co.uk
Mrs F Harry	HLTA	fharry@kingstoneacademy.co.uk
Mrs K Symons	HLTA	ksymons@kingstoneacademy.co.uk
Mrs J Watts	HLTA	jwatts@kingstoneacademy.co.uk
Mrs M Webb	HLTA	mwebb@kingstoneacademy.co.uk
Mrs B Daw	TA	bdaw@kingstoneacademy.co.uk
Mrs T Kennedy	TA (SEN)	tkennedy@kingstoneacademy.co.uk
Miss S Morelli	TA (SEN)	smorelli@kingstoneacademy.co.uk
Mrs K Griffiths	HLTA (SEN)	kgriffiths@kingstoneacademy.co.uk
The Support Staff Team		
Mrs S Spreckley	Admin Manager & Head's PA	sspreckley@kingstoneacademy.co.uk
Mrs S Williams	Admin Officer (SEND)	swilliams@kingstoneacademy.co.uk
Mrs C Husband	Careers Officer & Admin Officer	chusband@kingstoneacademy.co.uk
Mrs C Hall	Attendance & Admin Officer	chall@kingstoneacademy.co.uk
Mrs D Exley	Admin Officer	dexley@kingstoneacademy.co.uk
Mrs E Milne	Admin Officer	emilne@kingstoneacademy.co.uk
Mr O Kitching	Cover Manager	okitching@kingstoneacademy.co.uk
Mrs C Elias-Stagg	Exams Officer	celias-stagg@kingstoneacademy.co.uk
Mrs S Taylor	Chief Financial Officer	staylor@kingstoneacademy.co.uk
Mrs L Moore	Academy Operations Manager	lmoore@kingstoneacademy.co.uk
Mrs D Chalk	Finance Officer	dchalk@kingstoneacademy.co.uk
Mrs H Main	HR and Finance Officer	hmain@kingstoneacademy.co.uk
Mr R Davis	Estates Manager	rdavis@kingstoneacademy.co.uk
Mr A Collinson	Caretaker	acollinson@kingstoneacademy.co.uk
Mr P Wright	Caretaker	pwright@kingstoneacademy.co.uk

Attendance

Arrival and Registration

Students should arrive at school ready for morning line-up by **8.50am**. A bell will sound at **8.45am** to signal that students should make their way promptly to the line-up area. Uniform and equipment checks, along with the secure storage of mobile phones, will take place during morning line-up.

If students are late arriving at school or arrive at any time after morning registration they MUST go to the main Reception to sign in, giving the reason, this also includes students arriving on late school buses. This is a safeguarding and fire safety matter as we need to accurately register who is present in school.

If a student is regularly late, they may be expected to serve after school detentions to make up the time.

Students leaving the school at any point, for any reason, during the school day MUST sign out in Reception.

Child Safety Calls

Please be aware that if a student does not arrive at school and no reasonable explanation has been provided for their absence, members of staff will be required to establish their whereabouts for safeguarding purposes. A child safety call, also known as a truancy call, will be made early in the school day to each telephone contact in priority order until the student's whereabouts have been confirmed. If contact cannot be made, the situation will be assessed and further action may be taken in line with the school's safeguarding procedures.

First-Day Calling

Where a parent or carer has reported an absence by voicemail or email, a member of staff may contact them during the day as part of our first-day calling procedure. This call allows us to check how the student is, clarify the reason for their absence and offer any appropriate support.

Good communication between home and school is essential. Promptly reporting an absence helps us to safeguard students and avoids causing unnecessary concern for families and staff.

Good Attendance Matters

We seek to ensure that all students achieve an attendance rate of at least 95%. If students fall below this category parents will be contacted to see if any support needs to be put in place to enable them to improve their attendance. Students with attendance below 90% are considered to be persistently absent and additional support will be put in place.

Leave of Absence and Holidays in Term time

If you wish to take your child out of school for any reason other than a medical or dental appointment, or an approved educational activity, please complete a Leave of Absence form, available from the School Office or the website. **Please note: Kingstone High School does not**

authorise holidays within term time. The law requires attendance at school and many parents are not aware that it is not a parental right to take children out of school during term time. Every school day counts and any absence from school will result in lost learning and a risk of underachievement. Please see our Attendance Policy for more information.

Medical Information

Communicable/Infectious Diseases

When pupils are off school because of sickness or diarrhoea, they should not be sent back to school until **48 hours after symptoms have passed**. Pupils must also be kept off school for a period of time where they have an infectious or contagious disease. Please contact your GP or local health centre for advice if you believe your child may have a communicable disease. There is a childhood illness fact sheet on the Parents section of the website, under Attendance, which provides information about when a child should, or should not, attend school.

Medication

Students should not carry medication with them (apart from inhalers or EpiPens). All medication should be handed to the school office for secure storage. Parents can give consent for their child to take over the counter Paracetamol and also provide it to be stored securely for their child in case of emergency need. Any medication dispensed to students will be recorded.

Asthma

If your child has been prescribed an inhaler parents must ensure that their child has a working in-date inhaler, that they carry with them at all times. Please also provide the school office with a spare in-date inhaler, and spacer if normally used, to retain for emergencies.

Allergy Awareness

If your child has an allergy of any kind, please provide information to the school office. If your child has a severe allergy, we require a care plan. Please provide a spare EpiPen to the office if your child has a severe allergy and normally carries one with them.

Nut allergies can be life threatening, and for this reason, students MUST not bring nuts or products containing nuts into school. Deodorant and perfume aerosol sprays are also not permitted at Kingstone High School. These items can also cause serious allergic reactions and asthma attacks. If found, they will be confiscated and held for collection by parents. Our Allergy and Anaphylaxis Policy is on our website.

Concussion

Concussion is a traumatic brain injury which is usually caused by hitting the head or a fall. Any child/young person suspected of having concussion should be assessed by a medical

professional. If your child suffers a concussion outside school, keep school informed so that teachers are aware of the potential dangers and any restrictions that may apply to your child's activities. A second injury when a child has had a concussion can be extremely serious and may even be fatal. It is important therefore that medical clearance is sought before your child returns to school / plays sport. Students should not resume physical activities such as PE, sports or games until permitted to do so by a medical professional.

School Meals

ParentPay

Kingstone High School uses ParentPay, an online payment system for schools. It allows parents to pay quickly and securely for school meals, equipment, trips and activities. **We do not take cash or cheques for school trips and items.** Parents will be given a letter containing ParentPay activation details, if you don't receive one, contact the finance office and you will be sent one, then follow the instructions in the letter. If you have any difficulties setting up your ParentPay account, we will help.

Our Canteen

We have meals cooked on site. For information about menus and prices, please see the school meals section of the website. The canteen operates a cashless system using a card and any money spent will be deducted on a daily basis. Parents or Carers can top up a student's account, view their child's lunch balance, and see what has been purchased via ParentPay.

Students may also bring packed lunches and break time snacks. These may be eaten in the canteen or outside on one of our picnic benches in warmer weather. Students must not bring high sugar fizzy drinks to school and energy drinks are explicitly banned. These will be confiscated if found. All students should bring a refillable water bottle.

Free School Meals

From the start of the 2026/27 school year, the Department for Education will introduce new eligibility criteria meaning that all children from households in receipt of Universal Credit will be entitled to receive Free School Meals.

Transitional protection from primary to secondary school will also end at the end of the 2025/26 academic year. This means that all children that are currently entitled to free school meals must be rechecked to ensure they are still eligible for 1 September 2026. All families who are not currently entitled to free school meals should apply, as they may qualify under the expanded criteria for Universal Credit.

From 1 September 2026, there will be two categories of free school meal eligibility:
Targeted Free School Meals
The Criteria: Children in households receiving Universal Credit with annual earnings of £7,400 or less.

Added Benefits: These pupils will attract Pupil Premium and other disadvantaged funding. Other entitlements, such as the holiday activities and food programme (HAF) and the 'extended rights' element of school travel assistance, will also be based on this category.

Expanded Free School Meals
The Criteria: Children in households receiving Universal Credit with annual earnings above £7,400.
The Entitlement: These pupils will be entitled to free school meals only and will not attract Pupil Premium.

Students eligible for free school meals receive a credit to the value of £2.85 per day on the cashless catering system. The Free School Meal funding is only available to be spent at lunchtime; it is not available to spend at break times. Parents may also add additional funds to the child's account via ParentPay. Pupils with Free Meal Entitlements remain anonymous at all times as all account types are accessed in the exact same manner regardless as to whether paid for directly or not.

If you think you may be eligible for free school meals at any time, please let us know, you can obtain a form from school or from our website, which you can fill in and we will apply for you or apply via Herefordshire Council https://www.herefordshire.gov.uk/freeschoolmeals

If you are not sure please ask for assistance from the school office.

School Policies

Policies

Our policies are available for inspection or download on our website, https://www.kingstonehighschool.co.uk/our-school/policies if you would like them in an alternative format please contact the school office.

Child Protection and Safeguarding

We place child protection and safeguarding at the heart of everything we do. We have clear policies, strategies and procedures in place to keep students safe. We ensure that all adults working with students are appropriately recruited and vetted. We also ensure that all adults receive high quality training in order undertake the effective safeguarding of students. Our Safeguarding Policy is available on our website https://www.kingstonehighschool.co.uk/our-school/policies/safeguarding-policies

Mr D Cook is our Designated Safeguarding Lead, and our Pastoral Leads are Deputy Designated Safeguarding Leads.

Special Educational Needs & Disability

Kingstone High School has close links with primary schools to ensure smooth transition for all students. Mrs P Bythell-Nicholl, Director of Inclusion and SENDCo, the Head of Year for Year

7 and the Pastoral Lead for Year 7 are always willing to meet with new parents to discuss a student's specific needs. The KHS SEND Policy and details of our Local Offer can be found on the school website.
https://www.kingstonehighschool.co.uk/our-school/policies/send-policies

Admissions & Transfers

Applications to Kingstone High School for Year 6 pupils due to start secondary school in September should be made online via the Herefordshire Council website or on the official form provided by Herefordshire Council (available by request).
https://www.herefordshire.gov.uk/schools-education/secondary-school-admissions
The closing date for applications is 31 October of each year and offers of places are made to parents, by Herefordshire Council, on 1 March. The KAT Admissions Policy can be found on the school website.

Please contact us directly if you are considering joining Kingstone High School at any other time other than the start of Year 7. We will then arrange to meet with you, show you around the school and give you an application pack. In-county transfers should be made on a Herefordshire Council In-year Transfer Application Form, available from our website. Students in Years 9 or 10 are admitted on the understanding that GCSE Option choices may be limited by availability.

Transport to School

Please refer to the Herefordshire Council website to clarify which is your catchment area and the nearest school for your address. https://www.herefordshire.gov.uk/schools-education/find-school

This will indicate if you have an entitlement to free school transport to Kingstone High School. School Transport at Herefordshire Council can be contacted on 01432 260924/260937 or schooltransport@herefordshire.gov.uk.

Students should always carry their travel passes as they will be required to show them when they board the vehicle. Students must wear seatbelts if they are provided and behave well at all times, according to our Behaviour Policy. There is a public bus service, 449, from Hereford, run by Yeomans Transport, which travels to the school bus bay. Bus fares are currently £1.80 each way or you can apply for a Swift Card which is like a debit card that can be topped up online and tapped each time the bus is used. Swift Cards can be obtained online from Transport for West Midlands https://www.tfwm.org.uk/swift-and-tickets/

If students arrive by car, please drop them off in the allocated drop off and pick up point in front of the bus bays. Please keep your speed to 5mph whilst driving through. As you can appreciate the bus bay is extremely busy at the end of the day, please ensure that the school buses have adequate space to manoeuvre. Please park well away from the coned areas near the zebra crossings.

Please always give priority to students on foot and school transport buses and taxis and follow the directions of the duty staff wearing fluorescent jackets.

Uniform and Student Equipment

Equipment

At the start of Year 7, students are provided with a complimentary and generous 'Resource Pack' in a plastic wallet containing:

- Mini white board
- Pen,
- Ruler,
- Pencil
- Highlighter pen.

These are available to purchase on ParentPay should they be mislaid or broken.

Students are expected to come fully equipped with a reading book and appropriate equipment for each day's lessons in a backpack or other suitable school bag. Students should bring a water bottle that they can refill during the day from one of our water coolers.

Students must have:

- Pencil Case
- 2 writing pens black ink
- 1 purple pen
- HB pencil
- Highlighter pen
- Colouring pencils
- Ruler
- Rubber
- Calculator
- Earphones
- Mini white board

Jewellery, Piercings and Hairstyles

- Students should not wear nail varnish, false nails, make-up or jewellery.
- The only piercings allowed are one small stud in each ear lobe and students may be asked to remove them for safety reasons in some lessons.
- No other piercings are permitted and must be removed.
- Hair must be of natural colour and one colour only. Extreme styles such as shaved heads, mohawks, shaved patterns, etc. are not permitted.

Note: students who refuse to remove piercings, jewellery, make-up, fake nails, etc. will be placed in our internal work room (IWR) until the issue is resolved

Uniform

We expect students to look smart and respectable whilst in our school uniform both in and out of school. Whilst students are in school uniform, they are representing Kingstone High School, and their standard of dress and behaviour should reflect this. Form Tutors will check that the members of their form are correctly dressed and equipped each morning. Students who do not comply with uniform requirements may be isolated until the issue is rectified.

Boys' Uniform	Girls' Uniform
Compulsory **Navy blazer with embroidered KAT badge** **KHS Tie** Navy with diagonal gold stripes **Light Blue full collared shirt** **Navy trousers** **Socks -** plain dark grey, navy or black. **Optional** **Navy V-necked jumper**	**Compulsory** **Navy blazer with embroidered KAT badge** **KHS Tie** Navy with diagonal gold stripes **Light Blue full collared shirt** **Navy knee length pleated skirt or navy trousers** **Socks or Tights -** plain navy or black. **Optional** **Navy V-necked jumper**
Black shoes Trainers, plimsolls or boots are not acceptable. **A plain dark coloured coat** is to be worn in cold/wet weather	**Black shoes** Trainers, plimsolls or boots are not acceptable. **A plain dark coloured coat** is to be worn in cold/wet weather
Boys' P.E. Kit	**Girls' P.E. Kit**
Compulsory **Navy blue polo shirt with KAT logo** **Navy Zip neck long sleeve top with KAT logo** *(Unisex)* **Navy blue shorts** *(Unisex)* **Navy blue sports leggings or joggers (not cotton)** **Long Navy-blue socks,** **White trainer socks** **Trainers & Football boots** **Optional** **Navy round neck long sleeve sports top** **Base layers may be worn that are navy**	**Compulsory** **Navy blue polo shirt with KAT logo** **Navy Zip neck long sleeve top with KAT logo** *(Unisex)* **Navy blue shorts** *(Unisex)* **or skort** **Navy blue sports leggings or joggers (not cotton)** **Long Navy-blue socks** **White trainer socks** **Trainers & Football boots** **Optional** **Navy round neck long sleeve sports top** **Base layers may be worn that are navy**

Should students be unable to participate in PE, for whatever reason, it is expected that they attend school in PE kit to take part in the lesson in a non-active way either analysing performances, as a leader or umpire, or in recording scores. On days when PE is timetabled students may wear KHS PE kit to school.

Branded Kingstone High School Uniform and PE Kit can be purchased from Monkhouse Schoolwear Specialists, www.monkhouse.com and Schoolwear Direct www.schoolweardirect.co.uk other items are available to be purchased from a range of suppliers and pre-loved uniform is available to purchase from the school.

Please ensure all items of your child's uniform and P.E kit and are clearly named to ensure lost uniform is returned to the correct owner.

Protective Equipment for Sport

Mouth Guards

The wearing of mouth guards for rugby and hockey is strongly recommended during lessons and after school activities involving contact. Mouth guards can be purchased from sports shops, or via ParentPay.

Shin Guards

The wearing of shin guards is compulsory whilst playing both football and hockey in competitive games according to the regulations laid down by the sports' governing bodies. The wearing of shin guards, for football and hockey in PE lessons and during after school activities, is strongly advised for all students

Cricket Helmets

The wearing of a helmet for cricket is compulsory when batting or wicket keeping using a hard ball, according to the regulations laid down by the English Cricket Board. These are provided by the P.E. Department in lessons and whilst representing the school.

Teaching & Learning

Kingstone High School aims to provide a bespoke curriculum for our students. Students are encouraged to become responsible for their own learning and adopt an enquiring approach towards their studies. Full curriculum information for each subject for each year group is on our website https://www.kingstonehighschool.co.uk/teaching-and-learning/our-curriculum-offer

In Key Stage 3 - Years 7, 8 & 9 students study:

- English
- Reading
- Mathematics
- Science
- Physical Education (PE)
- French
- Design Technology
- Food and Nutrition
- History
- Geography
- Art and Design
- Music
- Drama
- Computing
- SPHERE

In Key Stage 4 - Years 10 & 11 students study a compulsory core curriculum which is:

- Science
- Mathematics
- English Language & English Literature
- Physical Education (not the GCSE Option Subject)
- SPHERE

Outside the core curriculum, students study their personalised curriculum. Students are guided into pathways most suitable for them leading to external examinations. Key Stage 4 Options and detailed Curriculum information is available on our website.

In addition, students have SPHERE sessions covering the following: Society; Personal; Health; Economy; Relationships; and Environment.
https://www.kingstonehighschool.co.uk/teaching-and-learning/our-curriculum-offer/sphere

Learning Support

The Learning Support Team incorporates a team of specialist trained staff that identify the nature of students' additional educational needs and offer intervention programmes tailored their educational needs. All students have baseline assessments when joining to ascertain whether any additional learning support is required. We pay particular attention to the SEND

Code of Practice in the identification and assessment of students with additional educational needs and work closely with parents and carers to ensure that the needs of the students are met. Testing for Access Arrangements for examinations takes place in Year 9.

Homework

Homework is set regularly: we regard homework as an essential part of our students' education and we seek your support to see that it is done properly. Homework is set on Go4Schools so that parents can see what has been set and when it is to be completed. The amount of homework varies according to the year group, the needs of the subject and of the individual. Homework may be set from specialist websites and each child will have their own individual login.

Parents have a crucial role in the completion of homework, they should:

- Provide a warm, quiet working area where possible: access to a laptop is beneficial.
- Provide support and encouragement to the student and alert the school if problems arise so that we can provide support.
- Make it clear they value homework by checking Go4Schools and reading through and praising work completed to the best of their child's ability

Music Tuition

Kingstone High School, in partnership with the Hereford Music Service offers a range of individual music tuition opportunities including singing, guitar, woodwind, brass, strings and percussion, according to demand. Contact the music teacher, the school office, or see Herefordshire Music Service www.encore-enterprises.com/choosinganinstrument for more information. Lessons generally last 20-30 minutes and are paid for directly to the teacher. There may be other options for those who receive free school meals.

Our Careers Programme

Kingstone High School ensures that all of our students go on well prepared to college or apprenticeships. Through our Personal Development programme throughout Years 7 to 11 we help them consider which are the best GCSE Options choices for them and give students an insight into the career paths they might take. Year 10s attend a three Hereford Colleges taster day to try the courses they are potentially interested in studying, undertake work experience, and have the opportunity to visit universities. Our Year 11s undertake CV writing and mock interviews to prepare them for their college and workplace interviews. Our annual careers' evening is aimed at all year groups and is open to the public. The SPHERE programme supports careers in school through a wide range of speakers and assemblies.

Mrs C Husband is our Careers Adviser. Mrs Husband will meet with each student in Year 10 and 11 to help them determine their bespoke career pathway. She is also available for students wishing to enquire about future choices for college and work and will help with college applications. You may also email her for advice at careers@kingstoneacademy.co.uk and there is a careers information section on our website.
https://www.kingstonehighschool.co.uk/our-school/careers-information

Junior Leadership Opportunities

There are a wide range of opportunities for students to participate in leadership such as: School Council, Form Representatives, Librarians, Sports Leaders, and the Prefect system and through organising charitable events. We believe that students benefit greatly from these opportunities. All Year 10 students have the opportunity to apply to be members of the Junior Leadership Team in Year 11. Applicants for Head Boy and Head Girl and their Deputies have to write a formal letter of application and attend an interview. We expect all applicants for prefect positions to have excellent attendance and punctuality, to always wear the uniform smartly, to contribute to school life and to meet Kingstone High School expectations.

Opportunities for Wider Achievement

We are fortunate to have a large number of staff who willingly give their time in organising and encouraging school clubs, activities and trips. These are a few examples of the activities we offer according to the season. Form tutors will provide updates and regular information.

School Activities, Clubs & Trips

- Seasonal Sports: Football, Rugby, Netball, Badminton, Rounders, Cricket, Athletics, Tennis Clubs
- The Arts: Choir, Musical ensembles, Concerts, Art Club, Drama Club
- Duke of Edinburgh Award Scheme
- Curriculum Trips: Bletchley Park, Theatres and Museums, London
- Reward Trips: Ice-skating, West Midlands Safari Park, Ten Pin Bowlong
- Careers Trips: Universities, Further Education colleges, Businesses
- Residentials: Normandy, Paris, Berlin, Barcelona, Italy Ski trip
- Sports Trips: Wimbledon, St Georges Park, Twickenham, Wembley

Behaviour for Learning

We are proud that Kingstone High School is a place where we work together to achieve success and act with courtesy, respect and consideration to others. We have high expectations for the behaviour of all our students, and our rules must be followed in order to create a positive learning community. We take the way our students behave very seriously and episodes where this does not meet our expectations will be dealt with appropriately. Any student who brings the school's reputation into disrepute or targets students or staff will be dealt with most strenuously. Parents will be contacted if students incur sanctions so that we can work together to ensure expectations are met. Please see our KHS Expectations guide for detailed information about our Behavioural Expectations.
https://www.kingstonehighschool.co.uk/parents/behaviour-for-learning

Go4Schools

The school uses Go4Schools Behaviour Management System (Go4Schools) to record incidents of unacceptable behaviour and as a method to reward positive behaviour through a points system.

Rewards

At Kingstone High School we take every opportunity to reward both students' achievement and their good behaviour. These appropriate choices contribute to a positive ethos in the school thereby creating an environment for effective teaching and learning. Students are awarded reward points for positive behaviour and for being correctly equipped. There are no restrictions on the rewards, they are be awarded on the basis that the students have met the criteria and their behaviour or attitude to learning deserves to be praised, both inside and outside the classroom. Students that meet a certain threshold per term have the opportunity to attend a range of reward initiatives run and led by Heads of Year.

Our three School Rules: Ready, Respectful, Safe

- Move sensibly and quietly about the school, walking on the right-hand side of the corridors and stairs. This means never running, barging or shouting, but being ready to help by opening or holding doors for others and showing patience as you move about.
- The school is a place of work. In class it is your responsibility to make it as easy as possible for everyone to learn and for the teacher to teach. This means arriving on time with everything you need for that lesson, beginning and ending the lesson in a courteous and orderly way.
- Speak politely to everyone, even if you feel bad tempered: shouting and swearing is unacceptable.
- There are times and places where you need to be silent.
- We keep the school clean and tidy so that it is a welcoming place we can all be proud of. This means putting all litter in bins, only eating in designated areas, keeping walls and furniture clean and unmarked and taking great care of the displays in school. There should be no food being consumed in the main building; chewing gum is not permitted.

- Students must never leave the school site without permission. There will also be times when parts of the school are "out of bounds" for students. These rules must be obeyed.
- When involved in a visit or activity organised by the school, the standards of behaviour outlined above apply equally.

When a student breaks the rules, teachers will be working with this escalating system:

1. Remind

A reminder of 'this is how we do it here'

2. Warn

Clarity given for the consequence if behaviour continues

3. Intervene

Teacher strategy or consequence is applied

4. Remove

On-call requested and student taken to triage

Reset

Reset provides a space to continue working without the risk of disrupting others. Students remain in reset for the remainder of that lesson. Being removed from a lesson due to persistent disruption to the learning of others is a serious offence. All such instances will be logged on Go4Schools. The aim of this is to ensure a fresh start to the next lesson or day and reduce any further opportunities for repeat offences.

If students misbehave in Reset, they will have the same Remind, Warn, Intervene and Remove opportunity. If a student needs to be removed from Reset the likely consequence will be Internal Isolation.

Mobile Phone Policy

The national ban on the use of mobile phones and smart devices / watches during the school day came into force on 29th June 2026. From September 2026, students are allowed to bring mobile phones to school however the mobile phones MUST remain switched off, and in a designated phone pouch which we will provide, during the hours of 8.50am -3.20pm. Students will lock their phone / smart device away and keep it with them in that pouch throughout the school day. Incidents where these steps are not followed will result in the mobile phone being confiscated, to be collected by parents/carers, and an appropriate sanction put in place. **Please note that we do not have insurance cover for lost, damaged or stolen phones, any phones or other personal devices are brought to school at the student's own risk.**

Fire Safety

Students are expected to obey all fire regulations currently in practice in the school. Fire drill practices take place at regular intervals. Deliberate misuse of the fire bell will be treated as a very serious misdemeanour and may result in suspension.

Our Home School Agreement

A school is a community in which every individual plays a part in making it ready, respectful, and safe. Like any community, it is important that we have clear rules and guidelines for how we should behave towards each other and what contribution we are expected to make towards the overall goals of the school.

This is the wording of the agreement which sets out clear guidelines as to how we can work together to maximise the opportunities for our students. We ask everyone, students, form tutors, parents and the Head of School to sign this agreement in order to ensure we are all working together.

We aim to produce confident, self-assured and successful young adults who have the learning skills and track record of success in a variety of experiences that will allow them to make a positive contribution to their society. Our vision is developed around 'Achieving Success Together'.

Achieving

- We pledge that every child will be supported and challenged to achieve their very best, whatever their starting point.
- We are committed to high expectations, excellent teaching, and providing the right support.
- We recognise and celebrate achievement in all its forms: academic, personal, creative and social.

Success

- We believe success is not just about academic outcomes – it is about preparing students to thrive in life.
- We provide a rich, varied curriculum and wide-ranging experiences that develop skills, character, and ambition.
- We offer opportunities that broaden horizons, inspire aspirations, and allow students to define and pursue success.

Together

- We know that the best outcomes happen when we work in partnership with families, the community, and each other.
- We create a sense of belonging where all stakeholders feel valued.
- We actively seek and nurture strong relationships with local and wider communities, working together for all.

We, the STAFF, agree to…

- Provide a positive classroom atmosphere where all students feel safe and valued.
- Provide well planned, challenging lessons which allow all students to achieve their maximum potential.
- Communicate with parents promptly and in a respectful, polite, and constructive manner.
- Uphold the Kingstone High School key values of Perseverance, Kindness, and Respect.

- Uphold our rules of Ready, Respectful, and Safe, ensuring the classroom is a suitable environment for learning.
- Regularly and promptly communicate with parents, fully investigating any concerns.
- Help students leave school willing and able to make the best possible contribution to the community at large.

I, the Form Tutor, agree to…

- Monitor the student's attendance and raise concerns if this falls below acceptable levels.
- Recognise the student's contribution to the school by rewarding positive attitudes to learning.
- Take an interest in the student's progress and encourage achievement in all areas.

I, the Head of School, agree to

- Create a supportive and welcoming atmosphere within which your child can grow and achieve.
- Respect the individuality of every student and ensure the school is free from prejudice or bullying.
- Uphold the Kingstone High School key values of Perseverance, Kindness, and Respect.
- Set out a clear complaints procedure and ensure that concerns are addressed promptly and fairly.
- Maintain the fabric of the school in order to provide a safe, clean and healthy working environment.
- Make the uniform and behaviour codes very clear.

I, the STUDENT, agree to...

- Respect and follow the school's expectations for conduct in and around school.
- Be Ready, Respectful, and Safe at all times.
- Respect staff, visitors and students and speak appropriately at all times.
- Bring equipment, be punctual and follow our uniform policy and expectations in full.
- Take care of the equipment and building and take pride in the school.
- Follow the Kingstone High School key values of Perseverance, Kindness, and Respect.
- Take responsibility for my own attitude to learning and accept the consequences of poor behaviour with good grace.
- Organise myself effectively, so that I keep up to date with all my deadlines.
- Complete all work, both in the classroom and at home to the best of my ability.
- Follow the expectations for behaviour and conduct on buses. I will wear a seatbelt where provided. I understand that any behaviour that distracts the driver and increases the risk of harm to other users will be treated very seriously.

I, the PARENT or CARER, agree to…

- Make sure that my child attends school, on time, properly equipped, fully adhering to our school's uniform policy, and ready to learn.
- Inform the school promptly of the reasons for any absences.
- Read, reinforce and support our school expectations, values and policies and parent code of conduct.

- Communicate with all school stakeholders in a respectful, polite, and constructive manner at all times, recognising that positive collaboration supports the success and wellbeing of my child.
- Strongly encourage my child to complete homework on time and to the best of their ability.
- Make a commitment to attend all parents' evenings and read school reports so that I can use this feedback to support my child to improve.
- Take an active interest in my child's progress at school and encourage them to do well.
- Support the Kingstone High School key values of Perseverance, Kindness, and Respect.
- Co-operate with staff, support the school's expectations of behaviour and respond to any concerns raised by the school.
- Arrange after school transport when my child is required to attend after school activities.
- Reinforce and support the school's expectations of good behaviour on transport to and from school. I understand and accept that a bus ban may be issued as a result of poor attitudes to learning.
- This behaviour agreement remains active for the time the child remains a student at Kingstone High School.